

# Practice Category Guide

This Practice Category Guide is effective 1 July 2017.

It is to be read in conjunction with the current Dental Indemnity Policy Important Information and Policy Wording document and any Supplementary Important Information and Endorsement to Policy Wording issued by MDA National Insurance Pty Ltd (MDA National Insurance) ABN 56 058 271 417 AFS Licence No. 238073, and is applicable to direct Members and prospective Members of the Dental Protection Limited (DPL) Australia.

For the calculation of private practice hours, you must include your total involvement in dentistry including clinical and non clinical work.

**Please be aware that you are required to have the appropriate recognised training and qualifications for the Dental services you provide and to ensure that you comply with the Scope of Practice Registration Standard issued by the Dental Board of Australia.**

If you require any further information about the practice categories, please contact DPL Australia Pty Ltd (DPLA) on 1800 444 542.

| Practice description                     | Category code | Category description  |
|--|---------------|---|
| <b>Dental Students and Graduates</b>     |               |   |
| Dental Students                          | DST           | <ul style="list-style-type: none"> <li>For dentistry students enrolled in, but not yet graduated from, a course of study approved by the Dental Board of Australia for the purpose of becoming a qualified registered dentist</li> </ul>  |
| Final Year Students/<br>Dental Graduates | FYS/DG        | <ul style="list-style-type: none"> <li>For final year dentistry students in their final months prior to graduation and for a new graduate. The total period in this category is up to a maximum of 24 months</li> </ul>   |
| <b>Dentists and Specialists</b>          |               |   |
| Full time                                | D2            | <ul style="list-style-type: none"> <li>For those dentists in their second full year after graduation (whether in Australia or otherwise) where none of the conditions relating to the D4X category apply</li> </ul>   |
|  | D3            | <ul style="list-style-type: none"> <li>For those dentists in their third full year after graduation (whether in Australia or otherwise) where none of the conditions relating to the D4X category apply</li> </ul>  |
|  | D4            | <ul style="list-style-type: none"> <li>For those dentists and specialists in their fourth year or subsequent years after graduation (whether in Australia or otherwise) where none of the conditions relating to the D4X category apply</li> </ul>  |
|  | D4X           | <ul style="list-style-type: none"> <li>For any dentists and specialists where any one or more of the following conditions apply. The total time spent on:                             <ol style="list-style-type: none"> <li>the surgical placement of implants and/or the surgical removal of third molars occupies in total more than 10 hours per week on average (500 hours in total during the financial year)</li> <li>the surgical placement of implants and/or the surgical removal of third molars occupies more than 50% of the total clinical time</li> <li>any sinus lift or bone augmentation procedures involving the maxillary sinus and/or nasal floor are carried out*</li> </ol> </li> </ul> <p><i>* NOTE: Carrying out any bone harvesting from outside the mandible is not included. If you are harvesting bone from outside the mouth, you need to be qualified and registered as an Oral and Maxillofacial surgeon and the RMA, OMX or OMZ categories may be appropriate.</i></p> |
|  | DS4           | <ul style="list-style-type: none"> <li>For those in their fourth year or subsequent years after graduation and registered as a specialist in Orthodontics and are a Member of the relevant Specialist Association</li> </ul>  |
|  | E3D           | <ul style="list-style-type: none"> <li>For employees of a DPL Member or corporate DPL Member where none of the conditions relating to the D4X category apply</li> </ul>   |

| Practice description | Category code | Category description |
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### Dentists and Specialists (continued)

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|------------------------------|-----|--|
| <b>Part time</b>             | DLA | <ul style="list-style-type: none"> <li>For those completing not more than four hours per week on average or up to a maximum of 200 hours during the financial year where none of the conditions relating to the D4X category apply</li> </ul>  |
|                              | DR1 | <ul style="list-style-type: none"> <li>For those completing not more than 10 hours per week on average or up to a maximum of 500 hours during the financial year where none of the conditions relating to the D4X category apply</li> </ul>  |
|                              | DR2 | <ul style="list-style-type: none"> <li>For those completing not more than 20 hours per week on average or up to a maximum of 1,000 hours during the financial year where none of the conditions relating to the D4X category apply</li> </ul>  |
| <b>Employer indemnified</b>  | E1D | <ul style="list-style-type: none"> <li>For those who have an entitlement to indemnity from their employer for their work<br/><i>Typically, those in this category are indemnified by their employer for all of their work and therefore do not require indemnity for civil liability claims but require other policy benefits, such as the defence of investigations and inquiries arising from the provision of healthcare services.</i><br/><i>This category does not provide cover for civil liability claims arising from professional negligence. If you undertake any private practice whatsoever or have any other involvement in dentistry outside your employer indemnity, this category may not be right for you.</i></li> </ul> |
|                              | E2D | <ul style="list-style-type: none"> <li>For those who have an entitlement to indemnity from their employer but who also do a small amount of private work which is not subject to employer indemnity and where none of the conditions relating to the D4X category apply<br/><i>This category covers private practice up to 10 hours per week on average or up to a maximum of 500 hours during the financial year.</i></li> </ul>  |
| <b>Absence from practice</b> | ADM | <ul style="list-style-type: none"> <li>For those who have ceased practice for greater than three months due to maternity leave</li> </ul>  |
|                              | LOA | <ul style="list-style-type: none"> <li>For those who have ceased practice for greater than three months due to reasons other than maternity leave</li> </ul>   |

### Oral and Maxillofacial surgery

|                              |     |   |
|------------------------------|-----|---|
| <b>Part time</b>             | RMA | <ul style="list-style-type: none"> <li>For those who are completing not more than 20 hours per week on average or up to a maximum of 1,000 hours during the insurance year and are a Member of ANZAOMS</li> </ul>     |
|                              | RMM | <ul style="list-style-type: none"> <li>For those who are completing not more than 20 hours per week on average or up to a maximum of 1,000 hours during the financial year and are not a Member of ANZAOMS</li> </ul> |
| <b>Full time</b>             | OMX | <ul style="list-style-type: none"> <li>For those who are a Member of ANZAOMS</li> </ul>   |
|                              | OMZ | <ul style="list-style-type: none"> <li>For those who are not a Member of ANZAOMS<br/><i>The OMX and OMZ categories allow unlimited private practice.</i></li> </ul>   |
| <b>Absence from practice</b> | BOM | <ul style="list-style-type: none"> <li>For those who have ceased practice for greater than three months due to parental leave</li> </ul>  |
|                              | BLA | <ul style="list-style-type: none"> <li>For those who have ceased practice for greater than three months due to reasons other than parental leave</li> </ul>   |

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**Hygienists, Therapists and Oral Health Therapists**

|                                       |         |  |
|---------------------------------------|---------|--|
| <b>Oral Health Students</b>           | OHS     | <ul style="list-style-type: none"> <li>For oral health students enrolled in but not yet graduated from, a course of study approved by the Dental Board of Australia for the purpose of becoming a qualified registered Dental Hygienist, Therapist, or Oral Health Therapist (OHT)</li> </ul>  |
| <b>Final Year Students/ Graduates</b> | FYS/QGA | <ul style="list-style-type: none"> <li>For those who are in their final months prior to graduation and for new graduates if they are a Member of a State Hygienist/Therapist/OHT Association. The total period in this category is up to a maximum of 24 months</li> </ul>   |
|                                       | FYS/QGN | <ul style="list-style-type: none"> <li>For those who are in their final months prior to graduation and for new graduates if they are not a Member of a State Hygienist/Therapist/OHT Association. The total period in this category is up to 24 months</li> </ul>  |
| <b>Full time</b>                      | QFA     | <ul style="list-style-type: none"> <li>For those who are a Member of a State Hygienist/Therapist/OHT Association</li> </ul>  |
|                                       | QFN     | <ul style="list-style-type: none"> <li>For those who are not a Member of a State Hygienist/Therapist/OHT Association</li> </ul>  |
| <b>Part time</b>                      | QPA     | <ul style="list-style-type: none"> <li>For those who are completing not more than 20 hours per week on average or up to a maximum of 1,000 hours during the financial year and are a Member of a State Hygienist/Therapist/OHT Association</li> </ul>  |
|                                       | QPN     | <ul style="list-style-type: none"> <li>For those who are completing not more than 20 hours per week on average or up to 1,000 hours during the financial year and are not a Member of a State Hygienist/Therapist /OHT Association</li> </ul>  |
|                                       | QRA     | <ul style="list-style-type: none"> <li>For those who are completing not more than 10 hours per week on average or up to a maximum of 500 hours during the financial year and are a Member of a State Hygienist/Therapist/OHT Association</li> </ul>  |
|                                       | QRN     | <ul style="list-style-type: none"> <li>For those who are completing not more than 10 hours per week on average or up to 500 hours during the financial year and are not a Member of a State Hygienist/Therapist /OHT Association</li> </ul>  |
| <b>Employee of a DPL Member</b>       | QEA     | <ul style="list-style-type: none"> <li>For those who are an employee of a DPL Member or corporate DPL Member and are a Member of a State Hygienist/Therapist/OHT Association</li> </ul>  |
|                                       | QEN     | <ul style="list-style-type: none"> <li>For those who are an employee of a DPL Member or corporate DPL Member and are not a Member of a State Hygienist/Therapist/OHT Association</li> </ul>  |
| <b>Employer indemnified</b>           | QIA     | <ul style="list-style-type: none"> <li>For those who have an entitlement to indemnity from their employer for their work and are a Member of a State Hygienist/Therapist/OHT Association</li> </ul>  |
|                                       | QIN     | <ul style="list-style-type: none"> <li>For those who have an entitlement to indemnity from their employer for their work and are not a Member of a State Hygienist/Therapist/OHT Association</li> </ul> <p><i>Typically, those in these categories are indemnified by their employer for all of their work and therefore do not require indemnity for civil liability claims but require other policy benefits, such as for the legal defence of investigations and inquiries arising from the provision of healthcare services. These categories do not provide cover for civil liability claims arising from professional negligence. If you undertake any private practice whatsoever or have any other involvement in dentistry outside your employer indemnity, these categories may not be right for you and you may need to select the appropriate part time or full time category.</i></p> |
| <b>Absence from practice</b>          | QHM     | <ul style="list-style-type: none"> <li>For those who have ceased practice for greater than three months due to parental leave</li> </ul>   |
|                                       | QLA     | <ul style="list-style-type: none"> <li>For those who have ceased practice for greater than three months due to reasons other than parental leave</li> </ul>  |

| Practice description                      | Category code | Category description   |
|---|---------------|--|
| <b>Prosthetists</b>                       |               |  |
| <b>Final Year Students/<br/>Graduates</b> | FYS/GDP       | <ul style="list-style-type: none"> <li>For those who are in their final months prior to graduation and for new graduates if they are a Member of a State Association. The total period in this category is up to a maximum of 24 months</li> </ul> |
|   | FYS/GDN       | <ul style="list-style-type: none"> <li>For those who are in their final months prior to graduation and for new graduates if they are not a Member of a State Association. The total period in this category is up to 24 months</li> </ul>          |
| <b>Full time</b>                          | DPM           | <ul style="list-style-type: none"> <li>For those who are a Member of a State Association</li> </ul>  |
|   | DPN           | <ul style="list-style-type: none"> <li>For those who are not a Member of a State Association</li> </ul>  |
| <b>Part time</b>                          | PMA           | <ul style="list-style-type: none"> <li>For those who are completing not more than 20 hours per week on average or up to a maximum of 1,000 hours during the financial year and are a Member of a State Association</li> </ul>                      |
|   | PNA           | <ul style="list-style-type: none"> <li>For those who are completing not more than 20 hours per week on average or up to a maximum of 1,000 hours during the financial year and are not a Member of a State Association</li> </ul>                  |
| <b>Absence from practice</b>              | EPM           | <ul style="list-style-type: none"> <li>For those who have ceased practice for greater than three months due to parental leave</li> </ul>   |
|   | ELA           | <ul style="list-style-type: none"> <li>For those who have ceased practice for greater than three months due to reasons other than parental leave</li> </ul>  |

## Notes

### Risk Partnership Program

There are a number of other categories for those who present a significantly higher risk than their colleagues.