

MEMBERSHIP APPLICATION HONG KONG

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Please complete in BLOCK CAPITALS, sign and return to: **Hong Kong Dental Association, Duke of Windsor Social Service Building, 8/F Hennessy Road, Wanchai, Hong Kong.** For enquiries telephone 852 2528 5327 or fax 852 2529 0755. Email mps@hkda.org

If your application for membership of MPS is approved, it will be dated from the day following receipt of your application unless you specify a later start date in the the area provided:

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Section A – Personal details

Title _____	Address for correspondence _____ _____ _____ _____
First name _____	Postcode (zip or postal area) _____
Surname _____	Daytime telephone _____
Former name if any _____	Evening telephone _____
Date of birth (DD/MM/YYYY) _____	Mobile number _____
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female _____	Fax number _____
Degrees and diplomas _____	Email address _____
Dental school and country _____	
Month and year of graduation (MM/YYYY) _____	
Country of practice _____	
Professional registration number _____	

IMPORTANT! – Please read the following

1. Failure to disclose full and accurate details about your previous history, practice and income may invalidate your membership which means you are not entitled to seek advice or assistance from Dental Protection.
2. When completing the previous history section on pages 2 and 3 you must account for any gaps in your indemnity or insurance history during the last 10 years and also any break in clinical practice during the previous 2 years.
3. If you have had professional indemnity or insurance (other than from Dental Protection) for any practice outside your stated country of practice you must obtain your case history to submit with this application.
4. If you have had previous indemnity or insurance we may approach your previous indemnity or insurance organisation for your claims history. This process will take a minimum of 15 working days.
5. We will not assist with any matter arising from an incident pre-dating your MPS membership.
6. If you are leaving a claims made insurance contract, please ensure you have notified your previous provider of any adverse incident of which you are aware, that could become a claim. You should also check with the provider whether any closing payment is required to secure "run-off" cover for any future claim which may arise from an incident pre-dating your dental membership of MPS.

Please note that signing the declaration on page 5 indicates acceptance of the following requirements:

Members must keep Dental Protection informed of their current address and any changes in their professional circumstances. Failure to notify us of any change of address, private practice income and scope of practice could result in the withdrawal of the benefits of membership and/or the termination of your membership. The benefits of MPS membership are granted at the discretion of Council and are subject to the terms and conditions of the MPS Memorandum and Articles of Association, as amended from time to time.

Section B – Previous History  PLEASE READ THE IMPORTANT INFORMATION BELOW

In this section you must include details of any matter in which you have been named or involved. Please include any pending, unresolved or closed issues, even those already reported to Dental Protection. Failure to disclose full and accurate details about your previous history may delay your application. If necessary please continue your answers on a separate sheet.

1. **Have you had any professional indemnity/insurance before?** Yes (Please go to Q2) No (Please go to Q3)

2. **Please give the name of all other organisations and the dates during the last 10 years which you were a member or policyholder. If you were previously a member of MPS, please give your membership number and your full name at the time (if it has changed).**

Organisation	From DD/MM/YYYY	To DD/MM/YYYY	MPS number	Full Name	Other membership or policy number

3. **Have you at any stage practiced without professional indemnity during the last 10 years (ie, Please exclude any period(s) protected by state, employer, insurer or MDO indemnity)?** (If in doubt please indicate YES.) If you answer YES please confirm the dates and the reasons below.

Yes No

4. **Have there been any breaks in your clinical practice of more than 6 months in the last 2 years?** (If in doubt please indicate YES.) If you answer YES please confirm the dates and the reason for any gap. Please also provide details of any continuous professional development or refresher training that has been undertaken.

Yes No

5. **Have you ever previously been refused professional indemnity/insurance including a decline to renew or had it withdrawn/voided?** (If in doubt please indicate YES.) If you answer YES please provide a summary in your own words providing dates and reasons, including copies of any correspondence.

Yes No

6. **Have you had any non-standard terms or conditions including a non-standard subscription or premium imposed on your professional indemnity/insurance?** If you answer YES please provide date and full details. (If necessary please continue on a separate sheet)

Yes No

7. **In the last 10 years, have you had any complaint(s) arising out of your professional practice which has not been resolved at a local level (ie, within your own practice)?** If you answer YES please provide full details of the complaint(s). The details must include: date of incident, factual summary of the event, the extent of your involvement, country where the case was lodged, name of indemnifier and the final outcome of the incident. (If necessary please continue on a separate sheet)

Yes No

8. **In the last 10 years have you been involved in any claim(s) for compensation or damages arising out of your professional practice regardless of the outcome?** If you answer YES please provide full details of the complaint(s). The details must include: date of incident, factual summary of the event, the extent of your involvement, country where the case was lodged, name of indemnifier and the final outcome of the incident. (If necessary please continue on a separate sheet)

Yes No

9. **Are you aware of any incident(s) that might become a claim?** If you answer YES please provide full details of the incident(s). The details must include: date of incident, factual summary of the event, the extent of your involvement, country where the case was lodged, name of indemnifier and the current status of the incident(s). (If necessary please continue on a separate sheet)

Yes No

10. **Have you ever been the subject of a disciplinary inquiry or had practice privileges refused/ withdrawn/ made conditional by a health care provider?** If you answer YES please provide full details. The details must include: date of incident, factual summary of the event, the extent of your involvement, country where the incident(s) occurred, name of indemnifier, the final outcome of the incident and was this reported to the regulatory body. (If necessary please continue on a separate sheet)

Yes No

11. **Have you ever been subject to any referral, complaint, inquiry, investigation or hearing by any regulatory, licensing or registration body?** If you answer YES please provide full details. The details must include: date of incident, factual summary of the event, the extent of your involvement, country where the case was lodged, name of indemnifier and the final outcome of the case. (If necessary please continue on a separate sheet)

Yes No

12. **Have you been cautioned by the police or convicted of any criminal offence? (You do not need to include spent/expired convictions, or minor road traffic offences that did NOT involve alcohol or drugs.)** If you answer YES please provide full details. The details must include: date of incident, full details of the offence, the final outcome or current position and was this reported to the regulatory body. (If necessary please continue on a separate sheet)

Yes No

13. **Are there any other issues of which MPS might reasonably need to be aware when considering your application for membership?** (If in doubt please indicate YES.) If you answer YES please provide all relevant information below. (If necessary please continue on a separate sheet)

Yes No

Section C – Your practice (If necessary please provide FULL details on additional sheets)

If you are registered to practise in any other Country please state which:

Will all your professional practice be carried out in the Country in which you are applying for membership?

Yes No If No, please provide Country and full details (If necessary please continue on a separate sheet)

Will you be involved in treating or providing advice to patients outside of the Country in which you are applying for membership?

Yes No If Yes, please provide Country and full details (If necessary please continue on a separate sheet)

1. Please tick the box/es below which best describes your position?

- Dentist in private practice (first year following graduation)
- Dentist in private practice (second year following graduation)
- Dentist in private practice (third or subsequent year following graduation)
- Government employed dentist – no private dental activity (clinical or non clinical) outside position as Government employee
- Employer indemnified position only (eg. University, dental school, hospital and Other dentists not working in Government employment)
- Employer indemnified position plus up to 150 hours a year paid activity (including private practice, Report writing etc)
- Non-clinical dental practice – no direct contact with patients (please enclose current job description)
- Hygienist

2. Are you a member of the Hong Kong Dental Association?

Yes No

3. Do you undertake any of the following procedures?

- Fixed or removeable orthodontics, in the absence of any specialist training and higher registerable qualifications in orthodontics
- Placing of implants in the mandible or maxilla, including the use of bone grafts
- Placing of implants in the mandible or maxilla, including sinus lifts or bone augmentation which involves the floor of the sinus
- Bone harvesting from anywhere other than the mandible or maxilla
- Other maxillofacial procedures (please specify below)

Section D – Limited clinical activity (If you are claiming a concessionary rate, please complete as appropriate)

If you wish to apply for a reduced subscription rate because your clinical activity is limited, please tick one of the boxes below.

- My current clinical activity is no more than 10 hours/week (500 hours/year)
- My current clinical activity is no more than 20 hours/week (1,000 hours/year)

IMPORTANT! – Your Personal Information and Data

When interacting with MPS, you may choose to give MPS information about your criminal convictions and offences (including alleged offences), your health, race, ethnic origin, sex life, sexual orientation and trade union membership (“Special Category Data”). This happens where that information is relevant to your membership or the actual or potential provision of advice, assistance or indemnity. We may also receive Special Category Data about you from others in connection with membership or advice, assistance or indemnity (e.g. from a complainant, claimant, witness, expert, court or regulator).

To find out more about how we collect, use and handle your data including Special Category Data, please see the Privacy Statement on our website dentalprotection.org.

When you tick the box below, you expressly consent to MPS processing your Special Category Data for the purposes of providing you with membership and its benefits (including assistance and indemnity).

I consent

You may withdraw consent to such processing by contacting MPS, but if you do so we will no longer be able to provide you with membership and its benefits.

IMPORTANT! – Please read, sign and add the current date below.

By signing and returning this form, you agree and confirm that:

- (i.) You wish to apply for membership of MPS subject to the Memorandum and Articles of Association
- (ii.) You understand that any failure to disclose full and accurate details may delay your application and/or if you are accepted into membership could result in the suspension and/or withdrawal of membership benefits and/or the cancellation and/or termination of membership
- (iii.) You understand that membership is not conferred automatically and is subject to approval by MPS
- (iv.) You acknowledge that any subscription payments made are subject to verification and that acceptance of a payment by MPS does not of itself confirm membership and/or entitlement to request benefits
- (v.) You will inform us if your personal circumstances or scope of practice change
- (vi.) We may seek information from other professional defence organisations, insurance companies, employers, and/or other third parties in respect of membership and that they may release to us such information
- (vii.) For the purposes of the applicable data protection laws in your country, we may obtain, process, retain and transfer your personal data as set out in the Privacy Statement on our website dentalprotection.org/

Date **Please note must be current date**

If you are submitting additional sheets or correspondence, please tick here

Please check that you have completed a payment instruction form telling us how you would like to pay for your subscription and please tick here to confirm that the form is enclosed

In order to provide you with the best possible service we would like to inform you of other products and services offered by us that we believe may be of interest to you. To opt-in to receive such information, either via post or email, please tick here.

You can update your marketing preferences by contacting us.

**Dental Protection – Hong Kong
Contact information**

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